JLCDS

Policy and Submission guidelines

*Journal of Literary & Cultural Disability Studies* was originally launched as *Journal of Literary Disability* by Dr. David Bolt at the Inaugural Conference of the Cultural Disability Studies Research Network (Liverpool John Moores University, 26 May 2007). Published under its new title from 2009 by Liverpool University Press, this innovative journal continues to focus on the literary representation of disability, but has added cultural studies to the multidisciplinary mix. Based in the Centre for Culture & Disability Studies, Faculty of Education, Liverpool Hope University, with an editorial board of 50 internationally renowned scholars, *Journal of Literary & Cultural Disability Studies* is central to the element of the Disability Studies movement that is changing the face of Literary Studies and Cultural Studies on a global scale.

The journal publishes articles, comments, and reviews about the literary and cultural representation of disability, literary and cultural disability theory, and the relevant writing of disabled people.

**Articles**

Articles submitted should not exceed 7,000 words, including an abstract of no more than 200 words, footnotes, and a list of works cited. The journal uses the MLA style for referencing.

Articles may use either UK or US spelling conventions, but not a mixture of the two. Please note that the journal uses “Oxford spelling,” that is, -*ize* endings rather than -*ise*, for UK English (however, some words must be spelled with -*ise* or -*yse* endings in UK English; if in doubt, writers should consult the *OED*).

Articles should be emailed to the editor, David Bolt (boltd@hope.ac.uk), as a Word document, with a biographical note of no more than 150 words. The author’s name should not appear anywhere on the manuscript, nor in the file name. If the content refers to the author, it should do so covertly. The author should provide her or his name and biographical note in the email to which the manuscript is attached. The full title of the article should be stated in the email and included in the manuscript.

Each article is subject to editorial screening and at least two anonymous reviews. If one review recommends rejection and the other does not, the latter may take priority but only on the condition that the author revises her or his article to address the concerns expressed in the former.

Acceptance of a proposal for a special issue does not guarantee publication of the resultant article. The final decision about publication will not be made until the final submission has been received.

**Book reviews**
The journal reviews books about the literary and cultural representation of impairment and disability, as well as those that represent impairment and disability. Reviews should not exceed 1,500 words. Reviewers should provide full publication details of the book under review, including page extent, price, and ISBN.

Reviews of relevant publications should be sent to the Book Reviews Editor, Dr Simone Chess, Department of English, Wayne State University, 5057 Woodward Ave, Detroit, MI 48202 USA; email schess@wayne.edu.

Authors and publishers who wish to nominate books for review, and scholars who would like to provide reviews for future issues, should also contact the Book Reviews Editor.

Notes for Contributors

All submissions should be original material not published or under consideration for publication elsewhere.

Prior to submission, all authors should read these notes.

Manuscript Format

All manuscripts should be written in English, using double line spacing throughout, with 2.5 cm or 1 inch margins.

Footnotes should be as brief as possible; they should not include indented quotes or poems, although integrated quotes and lines from poetry are fine.

Figures

All figures should have brief descriptive captions. Figures should be supplied digitally where possible, as individual tiff, eps or jpg files at a resolution of 300dpi and at a size appropriate to the page size of the journal. Please do not embed figures within the Word document of the paper itself, as we will not be able to use them in this format. Please note that the journal is printed in black and white, and all illustrations, including charts and graphs, should be designed to be suitable for reproduction in black and white.

Quotations

Direct quotations require double quotation marks unless they run to several lines - in which case they are introduced with a colon and indented.

Quotations within quotations require single quotation marks.

Alterations to direct quotations must be placed in square brackets. The same is true of ellipses that do not feature in the quoted text.

The origins of ALL quotations must be absolutely clear.
Citation Style

The journal has adopted the MLA referencing system, meaning that authors are required to acknowledge their sources by keying brief parenthetical citations to the alphabetical list of works at the end of their manuscripts. Each citation should contain only enough information to enable readers to find the source in the list of works cited. Thus, if an author’s name is mentioned in the text, only a page number is required in the parenthetical citation.

Example 1: It has been argued that "almost any literary work will have some reference to the abnormal, to disability, and so on" (Davis 43).

Example 2: Lennard Davis has argued that "almost any literary work will have some reference to the abnormal, to disability, and so on" (43).

In the case of the examples above, if more than one work by Davis were cited the author would add the title between commas (assuming it were not mentioned in the text).

Example 3: It has been argued that "almost any literary work will have some reference to the abnormal, to disability, and so on" (Davis, Enforcing Normalcy, 43).

Example 4: Davis argues that "almost any literary work will have some reference to the abnormal, to disability, and so on" (Enforcing, 43).

List of Works Cited

A list of works cited should be placed at the end of the manuscript. Only and all cited works should be included. The first line of each item should be placed hard left and, using the Word ruler feature, the others indented. Neither Tab nor Space keys should be used to achieve this effect.

The examples below may assist contributors who are unfamiliar with MLA referencing.

Book:

Work within a book:

Article in a journal:

Online article:
Snyder, Sharon L. and David T. Mitchell. “Disability Haunting in American Poetics.”
Newspaper:


Film:


Additional Checklist for Contributors

Authors whose essays have been accepted for publication should check the following points before sending revised manuscripts.

- The article should include an abstract and a list of works cited; it should take the form of a single Word document, not two or three documents.
- Times New Roman (12pt) should be used throughout.
- Left justification should be used throughout.
- A single tab should be used to indicate the start of a paragraph.
- Footnotes rather than endnotes should be used and denoted by Arabic rather than Roman numerals.
- Automated hyphenation should not be used.
- Book titles, titles of plays, collections of short stories, and so on should be italicised, not underlined.
- All headers and footers should be blank apart from page numbers.
- References should be made to, say, “Dickens’s” work, rather than “Dickens’ work.”
- “University Press” should be expressed as “UP” in the list of works cited.
- Wherever possible, the list of works cited should include the forenames of the authors.